

SAFE AT HOME

In collaboration with local victim service providers, the secretary of state administers Safe at Home, Minnesota's address confidentiality program. Safe at Home is open to people who need to keep their addresses confidential because they are survivors of domestic violence, sexual assault, stalking, or otherwise fear for their safety.

Safe at Home assigns a mailing address to participants and forwards their first class mail to them. Participants are allowed to use the Safe at Home address as their true address for all purposes. Potential participants enroll with the help of trained victim service providers located throughout the state.

For more information about this program contact:

Phone: 651-201-1399
Toll free: 1-866-723-3035
E-mail: safe.athome@state.mn.us
Web site: www.sos.state.mn.us

Safe at Home, PO Box 17370, St. Paul, MN 55117-0370

KIDS & STUDENTS

Educating Minnesota youth regarding the importance of good citizenship is essential to the success of our democracy. The office conducts extensive outreach efforts to reach our young people. The secretary of state has developed webpages for kids and students online at www.sos.state.mn.us.

To invite the secretary of state to participate in a community or school function, contact:

Phone: 651-201-1324
E-mail: secretary.state@state.mn.us

CONTACT US

BUSINESS CENTER & SERVICE COUNTER

Retirement Systems of Minnesota Building
60 Empire Drive, Suite 100
St. Paul, MN 55103-2141
E-mail: business.services@state.mn.us
Phone: 651-296-2803 (Metro Area)
1-877-551-6767 (Toll free)

ELECTION CENTER

E-mail: elections.dept@state.mn.us
Phone: 651-215-1440 (Metro Area)
1-877-600-8683 (Toll free)

OPEN APPOINTMENTS

E-mail: open.appointments@state.mn.us
Phone: 651-297-5845 (Metro Area)
1-877-551-6767 (Toll free)

SAFE AT HOME

E-mail: safe.athome@state.mn.us
Phone: 651-201-1399 (Metro Area)
1-866-723-3035 (Toll free)

UNIFORM COMMERCIAL CODE/CNS/TAX LIENS

E-mail: ucc.dept@state.mn.us
Phone: 651-296-2803 (Metro Area)
1-877-551-6767 (Toll free)



OFFICE OF THE SECRETARY OF STATE ADMINISTRATION

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This document is available in alternative formats.

THE OFFICE OF THE

MINNESOTA Secretary of State

In Service to the People



Published by the
Office of the Minnesota Secretary of State
Mark Ritchie
www.sos.state.mn.us

CONSTITUTIONAL OFFICE

The secretary of state is one of the five statewide officers in the executive branch of state government established by the Minnesota Constitution. The secretary of state as well as the governor, lieutenant governor, attorney general, and state auditor are elected every 4 years. In the line of gubernatorial succession, the secretary follows the lieutenant governor, president of the senate, and speaker of the house.

The secretary of state is keeper of the Great Seal of the State of Minnesota and is responsible for certifying many official records. These include business filings and official state documents such as oaths of office, executive orders of the governor and proclamations. The secretary serves on the State Executive Council and the State Board of Investment, and chairs a State Canvassing Board responsible for certifying state election results.

In an effort to increase civic engagement, the secretary visits classrooms, rotaries, and community events across the state.

ELECTION CENTER

The secretary of state is Minnesota's chief election officer and works in partnership with local election officials and election judges to administer state elections. The office provides training for election officials, records candidate filings, and operates a statewide voter registration system and an election reporting system. To promote more citizen participation in democracy, the secretary encourages citizens to serve as election judges.

The office is also a resource to Minnesotans seeking information about candidates, voter registration, caucus and voting locations, absentee voting and unofficial statewide election results on election night. The office distributes a variety of election-related brochures and publishes the Minnesota Legislative Manual (Blue Book) every two years.

Phone: 651-215-1440
Toll free: 1-877-600-8683
Fax: 651-296-9073
E-mail: elections.dept@state.mn.us

OPEN APPOINTMENTS

As part of its efforts to promote civic engagement, the office administers an open appointments process by which the governor and other state officials appoint citizens to serve on state boards, councils and commissions. The office encourages Minnesotans to visit www.sos.state.mn.us and learn more about which positions are available and how to apply.

Phone: 651-297-5845
Toll free: 1-877-600-8683
Fax: 651-296-9073
E-mail: open.appointments@state.mn.us

BUSINESS CENTER

The Office of the Secretary of State facilitates commerce in the state by completing over 200,000 transactions each year for new and established organizations doing business in Minnesota. The office provides a variety of services to businesses, nonprofits and citizens including:

Business Filing Services

The office reviews and files Articles of Incorporation and amendments for all business, nonprofit, professional, and cooperative entities doing business in Minnesota. The office also records assumed business names, limited partnerships, limited liability companies, limited liability partnerships, state trademarks and name reservation filings. In addition, it accepts applications for legal newspaper status.

Uniform Commercial Code (UCC)

The office records state and federal tax liens that reflect unpaid tax debt as well as financing statements that show collateral used to secure loans. The office offers online access for filing, searching and placing orders for UCC copies and search requests. Visit: www.sos.state.mn.us.

Central Notification System (CNS)

The office maintains the Central Notification System as a method for buyers of farm products to receive information about liens against farm products they buy. The office processes all CNS filings and searches, and produces monthly lists for registered buyers of farm products.

Notary Services

The office processes all notary public applications, renewals and changes and maintains a notary public database. Notaries act as official unbiased witnesses to the identity of individuals signing documents. Duties of a notary include: taking and certifying acknowledgements, administering oaths and affirmations, taking and certifying depositions, witnessing or attesting to a signature and recording notarial protests. Locate a notary at www.sos.state.mn.us.

Apostilles and Authentications

International officials often require proof that documents including birth certificates, adoption papers, marriage licenses, corporate documents, trademarks or school transcripts are genuine and acceptable. The office processes customer requests to authenticate documents with an apostille or notarization.

BUSINESS SERVICE COUNTER

Business filings, copies, certificates and authentication services are available by walk-in at the following location:

Retirement Systems of Minnesota Building
60 Empire Drive, Suite 100, St. Paul, MN 55103-2141

Open: Mon.- Fri., 8:00 a.m.- 4:00 p.m.
(Closed on state holidays)

Phone: 651-296-2803
Toll free: 1-877-551-6767
Fax: 651-297-7067
E-mail: business.services@state.mn.us
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E-mail: ucc.dept@state.mn.us
Web site: www.sos.state.mn.us